

**Internal Revenue Service**

**Department of the Treasury**

PO Box 2986  
Stop 4103 AUSC  
Austin TX 78768-2986

Date:  
January 7, 2013

Taxpayer Identification Number:  
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Form: 1040 Tax Year: December 31, 2011

Person to Contact:  
Tax Examiner

Contact Identification Number:  
192-82000

Contact Telephone Number:  
1-866-897-0177

Contact Hours:  
8:00 am - 8:00 pm

Contact Fax Number:  
1-855-235-6791

001119

Dear \_\_\_\_\_

We are auditing your 2011 federal income tax return. Please provide us with documentation to support the following item claimed on your return within 30 days from the date of this letter:

Alimony deduction of \$ 22,404.00

**What You Should Send Us as Supporting Documentation**

**1. Identification of the alimony recipient(s):** Complete the information below concerning the person to whom you paid alimony.

Name: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Address \_\_\_\_\_

(If there were multiple recipients, please provide additional spousal information on an attachment.)

**2. The divorce or separation instrument(s):** Provide a complete signed and dated copy of all of the following legal documents that apply. Your documentation must show that you were required to pay alimony, the amount ordered to be paid, and the name and signature of both parties. You must include all pages and all revisions or amendments of each instrument.

- a) A decree of divorce or separate maintenance and any written instrument incident to that decree,
- b) A written separation agreement, and
- c) A decree or any court order requiring support or maintenance of a spouse, including a temporary or interlocutory decree.

**3. Proof of alimony payment(s):** Send copies of cancelled checks, money orders, etc. used to make alimony payments. If an indirect form of payment was used such as automated debit from your bank account or wages, the documentation of payment must identify the recipient by name or docket number of the divorce or separation instrument.

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