Department of the Treasury
Internal Revenue Service
2864 S Circle Dr Suite 700
Colorado Springs, CO 80906

Date:
10/30/2014
Taxpayer ID number:
Form:
F 1040
Tax period(s) ended:
12/31/12, 12/31/13
Person to contact/ID number:
Ruben 488
Contact telephone number:
Contact fax number:
222-782-0471
Response due date:
11/14/14

Dear

As of the date of this letter, we haven't received some or all of the information we requested on Form 4564, *Information Document Request* (IDR), to resolve the issues identified during the examination. If you don't provide the information requested on the enclosed Form 4564 or contact me to confirm you have no additional information to provide **by the response due date listed above**, we will close your examination based on the information we have now. If you don't agree, you won't be able to appeal within the IRS before we issue a notice of deficiency. We may have included more than one Form 4564. If so, be sure to review each one and provide the information requested on each.

I am enclosing two copies of an examination report showing proposed changes to your tax for the periods listed above. If you have an interest in any partnerships, S corporations, trusts, etc., this report may not reflect examinations of those entities. Changes to those accounts could also affect your tax.

If you agree with the proposed changes in the report

1. Sign and date one copy of the examination report. If you filed a joint return, both spouses must sign the report.
2. Include payment for the full amount you owe (if the report shows you owe additional tax) to limit penalty and interest charges to your account. Make payment payable to the *United States Treasury*.
3. Return the signed and dated examination report with your payment **by the response due date** in the enclosed envelope.

If you agree, but can't pay the full amount you owe

Sign, date, and return one copy of the examination report, as explained above, and pay as much as you can. You can call me to discuss payment. We explain payment options in the enclosed Publication 3498, *The Examination Process*. You can also visit www.irs.gov and search "tax payment options" for more information about:

- Installment agreements
- Automatic payment deductions
- Payroll deductions
- Credit card payments